Single Record Student Database Roles Crosswalk for the
Michigan Student Data System (MSDS)

The roles in the MSDS have been expanded to provide district superintendents with greater control over work distribution and access to editing and viewing data and reports. Table 1 provides a crosswalk of the roles formerly available in the SRSD to the corresponding roles in the MSDS. Table 2 provides the full listing of roles available in the MSDS. This document can be used with the MSDS Security Agreement to appropriately assign roles to MSDS users.

Table 1: SRSD MSDS Crosswalk	
If your role in SRSD was:	**Your new role in MSDS will be:**
Direct Certification - NonPublic	Nonpublic Direct Certification* ***This role is a combination of the following roles: 1) Resolver-View, 2) Quality Reviewer, 3) Student Search, and 4) Supplemental Nutrition.***
Non-SRSD - View	Resolver – View
PSA Authorizing Agency	Certifier – View
SRSD FTE Audit	Auditor
SRSD Upload	Uploader
UIC Resolution - Edit	Resolver – Requester
UIC Resolution - View	Resolver – View

Table 2: MSDS Roles *(role details are shown on the MSDS Security Agreement)*	
MSDS Role:	**Comments:**
Auditor	For ISD personnel conducting audits
Auditor - View	For ISD personnel
Certifier	Enables user to certify data on behalf of superintendent/administrator
Certifier - View	May also be used by PSA authorizers and ISD auditors to view all data for a district, with authorization from the LEA/PSA
Quality Reviewer	For users with authority to edit data
Quality Reviewer - View	May also be used for local program directors to review and validate data
Resolver - Requester	Enables user to request new UICs, request changes in PEPE, request cohort changes
Resolver - View	May also be assigned to ISD for technical support to LEA/PSA.
Student Search	When used in combination with Supplemental Nutrition role, user can search direct certification status for enrolled students.
Supplemental Nutrition	Provides edit rights to supplemental nutrition eligibility data
Supplemental Nutrition – View	Provides view rights to supplemental nutrition eligibility data
Uploader	May also be assigned to local ISD to continue uploading files on behalf of district
Uploader – View	May also be assigned to ISD for technical support to LEA/PSA
Special User Roles	
Local Super User	This role is assigned by CEPI and cannot be requested. All existing SRSD UIC Resolvers were converted to this role in 2009 for MSDS 1.0 deployment.
Super User – View	This role is assigned by CEPI and cannot be requested. May be used by ISD providing technical support.
"Local Super User" is a combination of four roles: 1) Resolver - Requester, 2) Certifier, 3) Quality Reviewer,	

and 4) Supplemental Nutrition. New users who require this level of permission must complete a security agreement form requesting the individual roles. "Super User – View" is a combination of the same read-only roles.

How to continue "Business as Usual" with your ISD

Prior to the introduction of the MSDS, district users were required to submit their data files to their ISD for submission to CEPI. As part of this transfer, some ISDs also provided additional technical support to their districts – assisting with error checking the files, adding special education student data, assisting with Unique Identification Code (UIC) resolution and possibly even including the data in regional data warehouses.

In MSDS, district users can now submit their data directly to CEPI. This means that district authorization is required to be granted to an ISD, should the district want to provide the data to the ISD for submission to CEPI. In addition, authorization is required should the district want the ISD to continue providing additional technical support.

All roles with the authority to view data in the MSDS also are granted authority to download the data being viewed.

The following crosswalk shows what level of security should be granted to an ISD if the district continues to receive similar levels of support from its ISD.

Table 3: ISD Support Levels and MSDS Roles	
ISD Support	**MSDS Role**
Upload files	Uploader
Monitor file upload status	Uploader – View
Resolve UICs for district	Resolver – Requestor
Assist with UIC resolution	Resolver – View
Error check files	Quality Reviewer – View
Fix errors in files	Quality Review – Edit
Check summary reports	Certifier –View